

# LOCAL UNIT Annual Report Form

Calendar/Fiscal Year: 20\_\_\_\_\_

Due: **ANNUALLY by JANUARY 31**

E-mail to: [info.churchwomenunitedinc@gmail.com](mailto:info.churchwomenunitedinc@gmail.com)

Mail to: 475 Riverside Drive Suite 1374 New York, NY 10115

<b>STATE:</b>	<b>REGION: East Central</b>
<b>EMPLOYER IDENTIFICATION NUMBER #</b>	

## **Local Unit Officers:**

(Please *print* legibly and be sure to fill out BOTH sides of this form)

### **Local Unit President**

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

e-mail: \_\_\_\_\_

### **Treasurer:**

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

e-mail: \_\_\_\_\_

### **Communications Chair:**

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

e-mail: \_\_\_\_\_

### **Action/Global Chair:**

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

e-mail: \_\_\_\_\_

### **Celebrations Chair:**

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

e-mail: \_\_\_\_\_

**Celebration/ State Assembly/Other Statistical & Financial Report**

<b>CELEBRATION</b>	<b># PARTICIPANTS</b>	<b>OFFERING</b>
<i>May Friendship Day</i>		\$
<i>Fellowship of Least Coin</i>		\$
<i>Human Rights Day</i>		\$
<i>World Community Day</i>		\$
<i>Special events</i> <i>(Fundraising to support National Office)</i>		\$
<i>State Assembly</i>		\$

**Denomination Statistics**

<b>CELEBRATION/EVENTS /SPECIAL PROGRAM</b>	<b># PARTICIPATING DENOMINATIONS</b>	<b># NON-PARTICIPATING DENOMINATIONS OR GUEST</b>
<i>May Friendship Day</i>		
<i>Human Rights Day</i>		
<i>World Community Day</i>		
<i>State Assembly</i>		

**Please use a separate sheet if needed**

**Annual Financial Report: PLEASE DO NOT ENTER or REPORT ANY ACCOUNT #.**

<b>BEGINNING ACCOUNT BALANCES</b>		<b>INCOME RAISED</b>	<b>EXPENSES</b>	<b>COMMENTS</b>
<b>Total Checking/Savings</b>				
<b>Total Endowment account, Certificate deposits, etc.</b>				
<b>ENDING BALANCES</b>				

**Financial Support:**

**All States/Local units are obligated to support CHURCH WOMEN UNITED, INC Per Bylaws**

<b>PLEDGE</b>	<b>PLEDGE AMOUNT</b>	<b>PLEDGE AMOUNT RECEIVED</b>	<b>PAYMENT DATES(S)</b>
<b>Local Unit Pledge to State:</b>			
<b>Local Unit Pledge to National</b>			

**ANNUAL HIGHLIGHTS (Please share at least 1 major project and/or events sponsored by the Local unit) Please forward your report to Regional Coordinator.**

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**DON'T FORGET!**

1. Send a copy to State President
2. Send a copy to Regional Coordinator
3. Retain a copy for your records.

For additional information or help with this form **call the National Office at 212-870-1030**

**STAY IN TOUCH**

- Check this box if you would like your unit's officers to receive CWU updates via email.
- Check this box if you would like your local unit members to review CWU updates via email.

*Note: only those officers who list an email address will be subscribed. Every member of CWU is welcome to subscribe to email [info.churchwomenunitedinc@gmail.com](mailto:info.churchwomenunitedinc@gmail.com) and request to be added to our email list.*

